

AUM SAI RAM

DINING HALL SERVICE SCHEDULE



SATURDAY SEPTEMBER 5, 2009

BREAKFAST: CHICAGOLAND + OPEN POOL
(7AM – 8AM) (Volunteers show up by 6:30 AM)

LUNCH: MICHIGAN
(Noon – 1:15 PM) (Volunteers show up by 11:30 AM)

DINNER: OHIO, IOWA, NEBRASKA
(6PM – 7:15 PM) (Volunteers show up by 5:30 PM)

SUNDAY SEPTEMBER 6, 2009:

BREAKFAST: INDIANA, WISCONSIN,
(7AM – 8AM) DAKOTA'S, MISSOURI
(Volunteers show up by 6:30 AM)

LUNCH: MINNESOTA, KENTUCKY,
(Noon – 1:15 PM) ILLINOIS (Volunteers show up by 11:30 AM)

DINNER: OPEN TO ALL
(6PM – 7:15 PM) (Volunteers show up by 5:30 PM)

MONDAY SEPTEMBER 7, 2009

BREAKFAST: OPEN TO ALL
(7AM – 8AM) (Volunteers show up by 6:30 AM)

AUM SAI RAM

2009 NORTH CENTRAL REGION SRI SATHYA SAI BABA CONFERENCE **DINING HALL VOLUNTEERS – GUIDELINES FOR SERVICE**

Dining Hall Manager: Ashok Hosangadi (Southfield Michigan)

Inside Kitchen Manager: Savitri Kumar (Chicago Metro)

- About 20 Volunteers are required for each meal session (breakfast, lunch, dinner)
 - 5 inside the kitchen
 - 3 people to direct traffic in the dining hall.
 - Rest in the Dining Hall.
- Volunteers must be present 30 minutes before the engagement. ***If Volunteers are late, then Dining Hall Manager will call in reserves.***
- Dining Hall Manager will conduct a brief orientation to all the Volunteers highlighting these guidelines. Volunteers will be familiarized with the menu items planned for that meal session.
- One Volunteer must be present at a table to help Guests with any requests. One Volunteer will focus only on one table.
- Volunteers must usher guests so that every table is filled in.
- Speak gently with the guests, but a little louder to overcome the Dining Hall noise level.
- Try to avoid accidents. Keep slow pace in the dining hall. Avoid rushing into kitchen to replenish Guest needs.
- Do not rush to provide desserts until the Guest has completed his/her main course.
- Young Kids will be seated with their parents on one end of the Dining Hall reserved for them.
- ***Serve smaller to regular portions of food. Seconds are available if anyone needs more. Should anyone ask for more on the first take, then please provide as requested***
- Volunteers will ask the kitchen supervisor for replenishments. Devotees, once seated should not have to go back to the line or kitchen for seconds or refill. Coffee, Tea or any other items must be delivered to the table.
- To accommodate all devotees in short period, Volunteers must clean the table as soon as it is available. Table Cleaning Cloth is available with the Dining Hall Manager.
- Volunteers must wear a scarf. The scarf must be returned at the end of the engagement to the location specified in the dining hall. The scarf must be maintained clean.
- Volunteers must keep an eye for trash cans getting filled up and alert Dining Hall Supervisor.
- Volunteers also must present tickets for receiving food like other guests.
- Volunteers must wait in the Dining Hall until the partner Volunteers complete their meal for cleanup service.
- Volunteers may start to eat early if necessary.
- Volunteers should wear the scarf while they are actively engaged in the Dining Hall service. They should remove the scarf temporarily while having their meal. This will help the Guests to easily identify the Dining Hall volunteers who are on duty and seek help from them without disturbing the volunteers while having their meal.
- Volunteers are required anytime to prepare plastic ware/napkin kits and other essentials for next day's engagement.

Volunteers must stay back in the Dining Hall for Cleanup service after the meal session is over!